

BMS GERİ DÖNÜŞÜM SANAYİ VE TİCARET ANONİM ŞİRKETİ

DATA OWNER APPLICATION/REQUEST FORM ON THE PROTECTION OF PERSONAL DATA

INFORMATION

Pursuant to Article 13 of the Law on the Protection of Personal Data No. 6698;

'The person concerned submits his/her requests regarding the implementation of this Law to the data controller in writing or by other methods to be determined by the Board. The data controller concludes the requests in the application free of charge as soon as possible and within thirty days at the latest, depending on the nature of the request. However, if the transaction requires an additional cost, the fee in the tariff determined by the Board may be charged. The data controller accepts the request or rejects it by explaining the reason and notifies the person concerned in writing or electronically. If the request in the application is accepted, the requirement is fulfilled by the data controller. If the application is caused by the error of the data controller, the fee charged will be refunded to the person concerned.

For this reason, as the relevant person/applicant in the requests and applications you can make to us as a "data controller" within the scope of the KVK Law, you can apply within the scope of one of the following options with this form;

1. The applicant directly comes to the Data Controller address below and applies by proving his identity by presenting his TR Identity Card;

Our actual application address; Data Controller Address : KEMALPAŞA CADDESİ NO:289
IŞIKKENT BORNOVA/İZMİR

2. Making an application through a notary public or sending it to our contact address as the Data Controller by registered mail, submitting a written application;

3. By signing this Request and Application Form with a "secure electronic signature" defined in the Electronic Signature Law No. 5070 bmsgeridonusum@hs03.kep.tr To be sent to us by sending it to the address via Registered Electronic Mail (KEP),

Must.

The above-mentioned remedies are within the scope of the "written" application pursuant to paragraph 1 of Article 13 of the Law. After other methods to be determined by the Board are announced, the Data Controller will announce to the relevant parties how the applications will be received through these methods.

Pursuant to paragraph 2 of Article 13 of the Law, your applications submitted to us will be answered free of charge "as soon as possible and within thirty days at the latest" from the date of receipt of your request, depending on the nature of the request. However, if the transaction requires an additional cost, the fee in the tariff determined by the Personal Data Protection Board will be charged by the Data Controller. Our responses will be delivered to you in writing or electronically in accordance with the provision of Article 13 of the relevant Law.

Depending on the nature of this application and request, the information and documents requested from you must be sent to us completely and accurately. If the requested

information and documents are not provided properly, there may be disruptions in the full and qualified execution of the investigations to be carried out by the Data Controller based on your request. In this case, it rightly declares that it reserves its legal rights by us as the Data Controller. For this reason, the relevant form must be sent completely and including the requested information and documents according to the nature of your request.

INFORMATION ABOUT THE RECOGNITION OF THE APPLICANT AND INFORMATION ABOUT THE APPLICATION

The following information must be provided in order for us to identify the "applicant" for your application and to conduct the necessary research before the Data Controller according to the nature of your request.

Your contact information is requested from you in order to get more detailed information about your application, to inform you about our review processes and to convey the results of your application to you.

Name Surname	
TR Identity Number	
Date of birth	
Email Address (we will be able to respond to you more quickly if you specify)	
Address	
Mobile phone	

In order to ensure the security of your personal data, within seven (7) days from the date of receipt of your application for information, we, as the Data Controller, may contact you to confirm that you are the data owner and may request some information and documents from you in this regard.

If the information and documents requested from you are incomplete, the information and documents will need to be completed and forwarded to us upon our request. Until the information and documents are fully submitted to us, the thirty (30) day period specified in Article 13/2 of the Law regarding the conclusion of the request will stop and will not operate.

Please indicate your relationship with our Company.

Such as customer, business partner, employee candidate, former employee, third-party company employee, shareholder)

Customer	Partner
Visitor	Other
The Unit/Person you met within our institution:	
Topic:	
Former Employee	Years You Have Worked

I Shared Job Application / Resume	History
I am a Third Party Company Employee Please specify the company and position information you work for.	
Other	
Please explain in detail your request under the Law:	

Please select the method by which we will notify you of our response to your application:

- I want it to be sent to my address.
- I want it to be sent to my e-mail or KEP address. (If you choose the email method, we will be able to respond to you more quickly.)
- I want to pick it up in person. (Note: In case of receipt by proxy, a notarized power of attorney or authorization document must be submitted.)

EXPLANATIONS ABOUT THE SUBJECT OF THE REQUEST

Request No.	Subject of Demand	Your Choice (You must fill it in.)
1	I would like to know if your company processes personal data about me.	Yes No Be sure to select an option
2	If your company processes personal data about me, I request information about these data processing activities. Law on the Protection of Personal Data Article 11/1 (b)	Yes No
3	If your company processes personal data about me, I would like to learn the purpose of processing it and whether it is used in accordance with the purpose for which it is processed. Law on the Protection of Personal Data Article 11/1 (c)	Yes No Be sure to select an option
4	If my personal data is transferred to third parties at home or abroad, I would like to know these third parties. Personal Data Protection Law Article 11/1 (ç)	Yes No Be sure to select an option
5	I think that my personal data is incomplete or incorrectly processed and I want it to be corrected. Enter the personal data you want to be corrected in the "Your Choice" field and send the documents showing the correct and complementary information as an attachment. (Copy of identity card, residence, etc.) Law on the Protection	My efficiencies/s to be corrected are as follows;

	of Personal Data Article 11/1 (d)	
6	<p>Although my personal data has been processed in accordance with the provisions of the law and other relevant laws, I think that the reasons requiring its processing have disappeared, and in this context, my personal data;</p> <p>A) I request that it be deleted.</p> <p>B) I request that it be anonymized.</p> <p>Law on the Protection of Personal Data Article 11/1 (e)</p>	<p>A) B)</p> <p>Only one option can be selected</p>
7	<p>I would like my personal data (Request No. 5), which I think is incomplete and incorrectly processed, to be corrected by the third parties to whom it has been transferred. Enter the personal data you want to be corrected in the "Your Choice" field and send the documents showing the correct and complementary information as an attachment.</p> <p>(Copy of identity card, residence, etc.) Law on the Protection of Personal Data Article 11/1 (f)</p>	<p>My efficiencies/s to be corrected are as follows;</p>
8	<p>Although my personal data has been processed in accordance with the provisions of the law and other relevant laws, I think that the reasons requiring its processing have disappeared (Request No 6) and within this framework, before the third parties to whom my personal data is transferred;</p> <p>A) I request that it be deleted.</p> <p>B) I request that it be anonymized.</p> <p>Law on the Protection of Personal Data Article 11/1 (f)</p>	<p>A) B)</p> <p>Only one option can be selected</p>
9	<p>I think that my personal data processed by your company is analyzed exclusively through automated systems and as a result of this analysis, a result has arisen against me. I dispute this conclusion.</p> <p>Write the result of the analysis that you think is against you in the "Your Choice" field and send the documents supporting your objection as attachments.</p>	<p>The data resulting from the analysis;</p>
10	<p>I have suffered losses due to the unlawful processing of my personal data. I demand compensation for this damage.</p> <p>Write the issue that is the subject of the violation of the law in the "Your Choice" field and send the supporting documents as attachments. (Court decision, Board decision, documents showing the amount of material damage, etc.)</p>	<p>The subject matter of the law/violation;</p>
<p>In line with the requests I have stated below, I would like to request that my application to your Company be evaluated in accordance with Article 13 of the Law and I will be informed.</p>		

Name Surname	
Application Date	Signature